

REQUEST FOR PROPOSALS (RFP)

CONSULTANT TO ASSIST WITH NEW HOUSING MANAGEMENT SOFTWARE SYSTEM

AVP-RFP-II-12-01

The Puerto Rico Public Housing Administration ("PRPHA") is soliciting proposals from individuals and firms interested in providing assistance with drafting and implementing a request for proposals for housing management software described herein (each, a "Respondent"). The specific services are described in the Statement of Services, and generally pertain to procurement and implementation of a new housing management software system for PRPHA during the next 2-3 years.

The PRPHA plans to update, upgrade and overhaul its housing management software and ancillary hardware. The upgraded system must be fully compliant with current United States Department of Housing and Urban Development ("HUD") financial and other reporting requirements applicable to public housing authorities. Pursuant to this request for proposals ("RFP"), PRPHA requires a consultant to oversee and provide technical assistance for the procurement and implementation of the new housing management system.

The housing management system itself will be procured under separate solicitation drafted by the successful Respondent and it will include the finance and operations modules. Please note that procurement rules prohibit a Respondent from being selected pursuant to this RFP and from serving as the vendor that provides the housing management software.

The PRPHA is one of the nation's largest public housing authorities, which owns and operates approximately 56,000 dwelling units and other non-dwelling structures throughout Puerto Rico.

HUD provides much of the funding for PRPHA's operations. All services performed by a selected Respondent must comply with applicable HUD and other Federal requirements. In addition to the federal laws and regulations, all services must also be performed in compliance with all Commonwealth of Puerto Rico laws and regulations.

The RFP package may be obtained from the PRPHA at a cost of \$50.00, on business days at the PRPHA's Procurement Office located on the 9th floor of the Juan César Cordero Dávila Building, 606 Barbosa Avenue, Hato Rey, Puerto Rico from Friday, September 9, 2011 until Friday, September 23, 2011. All deposits shall be (non-refundable) cash, money order or certified check payable to PRPHA at the Collection Office 6th floor, Juan César Cordero Dávila Building, 606 Barbosa Avenue, Hato Rey, Puerto Rico from 8:00 a.m. to 12:00 p.m. and 1:00 pm to 3:30 p.m. (local time).

The PRPHA will hold a Pre-Submission conference on Thursday, September 15, 2011 at 10:00 a.m. (local time) at the Conference Room, 7th floor, Juan César Cordero Dávila Building, 606 Barbosa Ave. Hato Rey, Puerto Rico. Respondents who are not local may also call in to the conference at the following number: (787) 281-7219. Respondents are encouraged to participate in this conference. Questions regarding this RFP should be directed in writing to the Associate Administrator of the Procurement and Contract Office, Fernando Gil Enseñat, Esq., via facsimile to 787-767-8563, or by e-mail to procurement@avp.gobierno.pr, no later than Wednesday, September 21, 2011. No questions will be accepted after this date. Responses to questions will be circulated in writing via e-mail to all potential Respondents who obtained the package.

Responses to this RFP should be prepared in accordance with the attached instructions and will be evaluated by the PRPHA as described in this RFP and otherwise in accordance with applicable laws and regulations, including HUD requirements.

Responses to this RFP must be received at the PRPHA Procurement Office no later than 3:00 pm (local time) on Tuesday, October 11, 2011, at the 9th floor of the Juan César Cordero Dávila Building, 606 Barbosa Ave., Hato Rey, Puerto Rico 00917. Respondents are advised to take all measures determined to be necessary to ensure timely delivery of their proposals. The PRPHA will not be responsible for any documents that may be delivered in any other place other than that indicated herein. Proposals sent via fax or via e-mail shall be automatically rejected. All proposals received after this date and time will be recorded as a "late proposal" and retained unopened in the RFP procurement file.

Proposals will be held in confidence and not released for public review until after the final award is made.

The PRPHA reserves the right to reject any or all proposals and to waive any informality in the procurement process.

PRPHA will not be liable for any claims, loss, damages or respondent cost resulting from this request.

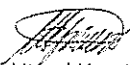
The PRPHA will reserve the right to reject any or all the proposals received and may award under the most favorable conditions for the Agency.

This announcement complies with the requirements of federal and local laws and regulations.

No proposal shall be withdrawn for a period of 90 days subsequent to opening date of the proposals without the consent of the PRPHA.

The PRPHA is an equal opportunity employer and does not discriminate as to sex, race, age, national origin, religious creed, civil status, war veterans, handicap or disable status.

We appreciate your interest in being considered for the performance of the services described in this RFP.



Miguel Hernández Vivoni, Esq.
Secretary/Acting Administrator



DEPARTMENT OF
HOUSING

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PUBLIC HOUSING ADMINISTRATION
GOVERNMENT OF PUERTO RICO